

**INCOME TAX  
EMPLOYEES  
FEDERATION**



*Since 1953*

**President: Ravindran B Nair**  
9969234999

**CENTRAL HEADQUARTERS**

A2/95, Manishinath Bhawan,  
Rajouri Garden, NEW DELHI-110027  
Tel.011-2510 5324; 2593 7462  
Website: [www.itefchq.org](http://www.itefchq.org)  
Email. [itefcentral@gmail.com](mailto:itefcentral@gmail.com)

**Secretary General: Rupak Sarkar**  
8902198000

No. X-1/2018-21

Dated: 15<sup>th</sup> March, 2018

To

The Pr.Chief Commissioner of Income Tax (CCA),  
Gujarat, Karnataka & Goa, MP & CG, Odisha, NWR, Tamil Nadu,  
Delhi, NER, Andra Pradesh & Telengana, Rajasthan, UP West & Uttarakhand,  
Kerala, WB & Sikkim, UP East, Mumbai, Nagpur, Patna, Pune.

Dear Sir,

Sub: **Verification of membership of ITEF under CCS (RSA) Rules 1993 -  
Deduction of Renewal fees from the salary of members for the month of  
April, 2018 and remittance thereof to the ITEF, Central Headquarters -  
Regarding.**

We invite your kind reference to the Board's letter in F No. 12020/8/03 Ad.IX dated 3<sup>rd</sup> March 1997, a copy of which is enclosed for your ready reference. As per the said instructions, declaration forms duly filled up and signed by our members have been filed before the concerned DDOs on the basis of which recognition was afforded to this Federation. We request you to kindly direct the concerned DDOs to deduct from the salary of the members of this Federation for the month of April, 2018. The XXX All India Delegates Conference of ITEF was held at Ujjain, MP from 14<sup>th</sup> - 17<sup>th</sup> February, 2018. From the Conference it was unanimously decided about the Renewal Fees for the ensuing term 2018-21 at the rates given hereunder.

In respect of all employees placed upto Level - 5: Rs. 70/-

In respect of all employees placed in Levels - 6 & 7: Rs. 120/-

As per the provisions of the constitution of this Federation, the above amount is to be paid by each Non-Gazetted employees, including MTS towards the renewal of membership in the month of April, 2018. In respect of the subsequent months, the subscription amounts as determined by the Conference of the concerned Circles will be intimated by the Circle General Secretary for enabling the DDOs to make deductions and remit the same to the concerned Circle General Secretaries.

It is noticed that such remittances were not regularly receiving from the DDOs inspite of repeated reminders. It will, therefore, be appreciated if the Zonal Accounts Officer is directed to send the renewal fees immediately after the salary is disbursed intimating the number of employees in respect of whom the renewal fees is remitted.

We shall be grateful if you will kindly instruct the DDOs to make the deduction as above and remit the same in the form of DD in favour of "**INCOME TAX EMPLOYEES FEDERATION**", payable at **New Delhi** in the following address.

**The Secretary General,  
Income Tax Employees Federation,  
Manishinath Bhawan,  
A-2/95, Rajouri Garden,  
NEW DELHI- 110 027**

Thanking you,

Yours faithfully,



**(Rupak Sarkar),**  
Secretary General.

Copy to the General Secretary, ITEF,  
the matter and ensure deduction at the above rates and timely remittance to the  
Central Headquarters.

Circle, with a request to follow up