

**INCOME TAX  
EMPLOYEES  
FEDERATION**

President: *Ravindran B Nair*  
9969234999



*Since 1953*

**CENTRAL HEADQUARTERS**

A2/95, Manishinath Bhawan,  
Rajouri Garden, NEW DELHI-110027  
Tel.011-2510 5324; 2593 7462  
Website: [www.itefchq.org](http://www.itefchq.org)  
Email: [itefcentral@gmail.com](mailto:itefcentral@gmail.com)

Secretary General: *Rupak Sarkar*  
8902198000

Dated, 21<sup>ST</sup> January, 2020

No.ITEF/2018-21

**To**  
**The Chairman,**  
**Central Board of Direct Taxes,**  
**North Block,**  
**New Delhi – 110 001**

**Respected Sir,**

**Sub: Early processing of the application submitted for Inter Charge  
Transfer (ICT)- Request regarding.**

Kindly refer to the above,

CBDT issued a detailed circular on 14.05.1990, laying down the conditions for the inter charge transfer of non-gazetted employees. Subsequently CBDT issued circulars clarifying, modifying or relaxing the conditions laid down in the circular dated 14.05.1990. Last one has been issued on 15<sup>th</sup> February 2019, relaxing the minimum stay eligibility for application during the period of 01.01.2019 to 31.12.2019.

Since introduction of all India Recruitment for non-gazetted categories, ICT has become the most desired way out for some employees, who desperately need change of region under certain domestic, health, marital or other compulsions. So, any delay, lapse or even any insignificant development in this regard has always led to series of litigations, which in turn delay the process of ICT and promotion along with the administrative inconveniences. The CCAs have always handled ICT matters very cautiously for the same reason.

Now it is learnt that during the conference of HRD Directorate in Delhi on 20<sup>th</sup> December, 2019, Pr. CCsIT(CCA) have been asked verbally not to process any ICT application, though no written order has been issued since then. The direction is clearly in contravention of the circular dated 15<sup>TH</sup> February, 2019, wherein it was clearly mentioned that the relaxed timeline would be applicable for ICT applications submitted upto 31<sup>st</sup> December, 2019. Moreover, such verbal instruction has no legal sanctity and can't withstand the judicial scrutiny. The only fallout of such order will be delay in ICT process, plethora of litigations and more suffering for already affected employees, who desperately need ICT and such situation is completely undesirable.

It is therefore requested that direction of not processing already submitted ICT applications may kindly be reviewed immediately and the Pr.CCsIT(CCA) may be asked

to complete the processing of applications already submitted at the earliest, as the process has already been delayed considerably. It is further requested that Pr. CCs IT (CCA) may kindly be directed to continue the process till a revised guideline are issued by CBDT.

With greetings,

Yours sincerely,



**(RUPAK SARKAR)**  
Secretary General

Copy to the **Pr. Director General of Income Tax, HRD, CBDT**, J L Nehru Stadium, New Delhi for information and necessary action at the earliest.