

**INCOME TAX
EMPLOYEES
FEDERATION**



Since 1953

CENTRAL HEADQUARTERS

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Secretary General: Rupak Sarkar
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No. X.5(xxxxiii)/CWC/2015-18

Dated: 11th August, 2017

NOTICE

Notice is hereby given for the Central Working Committee Meeting of the ITEF on 15th and 16th September, 2017 at Hotel Heritage, Near VCA Ground, Nagpur-440001 to discuss the following agenda. The inaugural session will be held on **15th September, 2017 at 11 AM** and delegate session will commence immediate after the Lunch. All CWC members including permanent invitees (Women), the Advisors, the Auditor, the Chairman of Election Commission and Disciplinary Committee are requested to attend the meeting positively.

Agenda:

1. Confirmation of minutes of the CWC meeting held at Delhi on 25th-26th March, 2017.
2. Discussion on pending departmental issues:
 - (i) Recruitment Rules of EA & ITI.
 - (ii) Stop outsourcing of regular work.
 - (iii) As per reporting of the Secretary General.
3. Discussion on Organisational matters:
 - (i) Reporting on preparation of All India Conference at Ujjain, MP on and from 14th to 17th February, 2018.
 - (ii) Finalisation of reports of the Committee on merger of Group D Circles and proposal of amendments in the Constitution thereon.
4. Implementation of decisions taken in the National Executive meeting of Confederation held at Bengaluru on 9th August, 2017.
5. Review of financial position of the Federation as per latest due statement (attached).
6. Any other matter with permission of the chair.

(Rupak Sarkar)
Secretary General

Copy for information and to request for attending the CWC meeting:

1. All members of the Secretariat of ITEF Chq., the Circle Presidents, the Circle General Secretaries, the Permanent Invitees (Women), the Members of Advisory Committee.
2. The Auditor, the Chairmen Disciplinary Committee & the Election Commission.

Please Note:

1. All Circles are requested to deposit all dues of Aayakar, **Renewal Fees of 2017**, Organisational fund and Building Maintenance Fund within 31st August, 2017 positively.
2. Accommodation will be available from 14th September, 2017 (afternoon) to 16th September, 2017 (evening). All CWC members are requested to plan their travel accordingly and intimate your travel plan within 15th August, 2017 positively to Com.Prashant Dharkar (7588630284) General Secretary, Vidarbha Circle.
3. For financial support to organize the CWC meeting, it is proposed that an amount of **Rs.3000 (Rupees three thousand)** per delegates (excluding the Advisors, the Chairmen Disciplinary Committee and the Election Commission) may deposit to the Host Unit.